

## New Training Program Request Form

Per the ACGME Institutional Requirements, the GMEC must give prior approval before new residency and fellowship training programs can be requested through the ACGME WebADS system. Please complete this form and attach all requested supporting documentation before submitting to the KCU GME Department.

Proposed Program Specialty	
Proposed Program Director (attach a current CV along with valid email address)	
Program Address	
Briefly describe the business plan, including source of funding for the proposed program	
Describe educational rationale for the development of a new program (include the length of program, number of proposed trainees, and listing of all proposed participating sites).	
Briefly describe the faculty numbers and clinical material for the proposed program.	
Website address for proposed program	
Signature of Proposed Program Director	
KCU Executive Dean Signature and Date of Approval	
GMEC Approval Date and DIO/GMEC Chair Signature	

This form must be submitted to the Sponsoring Institution DIO, Kerrie J. Jordan, DHSc, C-TAGME at [kjordan@kansascity.edu](mailto:kjordan@kansascity.edu) along with the Specialty Specific Application found at <http://www.acgme.org/> for the proposed program.

The request for the proposed program will be reviewed by the GMEC, the DIO, and the Executive Dean of KCU College of Osteopathic Medicine to determine if the proposed program fits with the institutional mission.

If approved, the DIO will open an application in the ACGME Accreditation Data System (ADS) for the program to continue application. Upon completion of the application in the ACGME ADS system, the application will be reviewed by the DIO and GMEC before final approval.